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(R00/m11)

*1 CAPS Insp*  
*NSC*  
~~CENTRAL INTELLIGENCE AGENCY~~

*Implementing Supplement*  
~~DCI DIRECTIVE NO. 1~~

COORDINATION OF COLLECTION ACTIVITIES

1. To implement the overall policies and objectives established by the National Security Council for the interdepartmental coordination of the collection of all types of intelligence, ~~including biographic,~~ the following program is announced:

2. Responsibilities

a. Allocation of primary responsibilities, within broad ~~categories for collection~~ *reporting intelligence information* in the field ~~and for reporting~~ biographic data, producing biographic intelligence and maintaining comprehensive supporting files is made to the intelligence agencies represented on the National Security Council as follows:

Political.....	State Department
Cultural.....	State Department
Sociological.....	State Department
<del>International (Biographic).....</del>	<del>State Department</del>
Military.....	Army Department
Naval and Naval Air.....	Navy Department
Air.....	Air Force
Economic.....	) Each agency as jointly
Scientific.....	) agreed or in accordance
	with categories above
	<i>its respective needs.</i>

b. In preparing reports under these allocations, reporting agents will take full cognizance of the collateral or secondary needs of other agencies. Intelligence information and material, regardless of the collector, shall wherever possible be transmitted immediately to the local field representatives of the agency most concerned. Nothing in this directive prevents a representative from reporting any intelligence material to his own agency nor maintaining a file of the material for his own *official* use.

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2. c. Each intelligence agency has the responsibility to ~~produce~~<sup>collect</sup> and evaluate intelligence material within its own categories of primary responsibility for any other intelligence agency requesting same.

3. Designation and Duties of the Coordinating Official

a. The chief of mission of each U. S. foreign service establishment will be responsible for the coordination of all collection activities with his geographical area in accordance with the principles of this directive.

b. To implement this program, each coordinating authority shall:

- (1) Establish a central intelligence ~~file~~<sup>index</sup> for the use of all authorized personnel;
- (2) Insure that the collection missions of the respective department or agency representatives are being promptly and adequately accomplished, that collection duplication is avoided and that the information is properly channeled;
- (3) Insure that whenever one or more of the departmental intelligence agencies are not represented at a foreign post, reporting on the appropriate categories is delegated to the extent possible to other members of the staff.

4. Responsibilities of Collecting Agents

a. Field representatives of each intelligence agency will be directed by their departmental agency to:

- (1) ~~Cooperate~~<sup>Comply</sup> in the coordination measures prescribed by the responsible officer as set forth in paragraph 3 above.

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4. b. Promptly forward to their home office and enter into the intelligence <sup>index &</sup> file all intelligence material from any source which falls <sup>within</sup> into their departmental agency categories of primary interest.

c. Promptly bring to the attention of the proper representatives of other departments or agencies any intelligence information or material of concern to them.

d. Make available to the chief of mission and to the other field representatives all collection directives and instructions received from their departments.

e. Nothing in this directive shall be interpreted as authorizing any officer to delay, suppress, or make substantive changes in any intelligence report without the concurrence of the officer submitting the report. Intelligence information and material which may have no significance to field representatives in a single area or which may appear to be at complete variance with the overall trend may have great significance and form a definite part of a picture being developed by the individual department or by the Central Intelligence Agency. Any dissenting opinion or commentary will either be incorporated in the report, or submitted separately as promptly as possible.

5. The Director of Central Intelligence will undertake to exploit, for the benefit of the Central Intelligence Agency and the departmental agencies, sources of biographic information from Government agencies not represented <sup>by permanent members</sup> on the Intelligence Advisory Committee, and will maintain such other biographic files within the Central Intelligence Agency as he deems necessary to <sup>fulfill his obligations to</sup> ~~comply with~~ the National Security Council directives.

6. In order further to assure the most effective accomplishment of the national intelligence mission through the avoidance of conflicting or duplicating instructions to the field, agency directives implementing

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or affecting the above procedures or policies, as well as directives assigning collection missions in the unallocated fields of economics or scientific information, will be coordinated with the Central Intelligence Agency prior to issuance.

7. Departmental intelligence agencies will immediately issue such directives to the field ~~as will insure that this plan may be fully~~ <sup>will</sup> ~~implemented.~~ <sup>as will insure the prompt</sup> <sup>+ full implementation of this plan</sup>

<sup>Enclosure</sup>  
8. Reports will be made on forms, sample<sup>s</sup> of which appear as enclosure<sup>s</sup> A. ~~and B.~~

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